

KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY
PGDHRM 1st Sem. Examination, 2014
Paper - 01
Elements of Management

Time : 3 Hrs.

Full Marks : 80

1. Answer the following questions (each within 50 words) 2×5 = 10
 - (a) Write any two features of planning.
 - (b) Explain the meaning of organising.
 - (c) Explain the meaning of departmentation.
 - (d) State the bases of departmentation.
 - (e) Write any two points of importance of directing.

2. Answer any three questions from the following (each within 100 words) 4×3 = 12
 - (a) Explain any four characteristics of management.
 - (b) Explain any four limitations of planning.
 - (c) Explain any four principles of organization.
 - (d) What are the factors which determine the span of management or control?
 - (e) Write any four points of importance of departmentation.

3. Answer any three questions from the following (each within 200 words) 6×3 = 18
 - (a) Explain the scope of management.
 - (b) What are the principles of departmentation.
 - (c) Explain any six points of importance of staffing.
 - (d) Explain any six qualities of a good supervisor.
 - (e) Explain any six techniques of non-budgetary control.

4. Answer any four questions from the following (each within 400 words) 10×4 = 40
 - (a) Explain the importance of managerial control.
 - (b) Explain the role of a supervisor in brief.
 - (c) Explain the importance of human resource planning in an organisation.
 - (d) Explain the importance of planning.
 - (e) Explain the importance of organising.
 - (f) Explain the evolution of management thought in short.