

MCA 1st Semester Examination, 2013

Paper : IV (Communicative English)

Time : 3 Hrs

Full Marks : 80

1. Answer any five questions from the following $2 \times 5 = 10$
- (a) Explain briefly the meaning of upward communication.
 - (b) What do you mean by evaluative listening?
 - (c) What are the two approaches to reading?
 - (d) What is one-to-one communication?
 - (e) Define global communication?
 - (f) State two differences between social communication and grapevine communication.
 - (g) What is phonetics?
2. Answer any three from the following $4 \times 3 = 12$
- (a) State three differences between skimming and scanning.

- (b) What is verbal communication? Explain with examples.
- (c) Differentiate between compound and complex sentence with two examples.
- (d) Discuss briefly the four types of listening.
- (e) What do you mean by interpersonal communication?

3. Answer any three questions from the following

$$6 \times 3 = 18$$

- (a) What are the different types of non-verbal communication? Explain.
- (b) How is narrative paragraph different from discursive paragraph? Discuss with examples.
- (c) What do you mean by SQ3R technique? How is it used in developing reading skills?
- (d) What is the significance of personal space in non-verbal communication?
- (e) What are the numerous ways in which cohesive text can be generated? Elaborate.

4. Answer any four questions from the following

$$10 \times 4 = 40$$

- (a) What are the essential qualities of a good business letter? Discuss.

- (b) What are the essentials of good report writing. Explain with illustrative examples.
- (c) Explain with example 'Face is the index of mind'.
- (d) Transform the sentences as per the directions given below.
- (i) He died ----- over eating (use appropriate preposition)

- (ii) Make sentences with the following adjective phrase and noun phrase :

The green eyed monster and Rule of thumb

- (iii) I was struck by his singular appearance.

(Turn into active voice.)

- (iv) They were not at home. (change into affirmative)

- (v) The river sweetly sweeps upon the bank. (turn into an exclamatory sentence)

- (vi) He killed the man after he had robbed him.

(Turn into a simple sentence)

- (vii) This scene is surprisingly beautiful. (Change into noun form)

- (viii) I kept the medicine his bed. (supply a preposition)

(ix) I am a doctor (supply a tag)

(e) Rearrange the sentences in the following paragraph so that you understand it when you read. Rewrite it in the space provided.

MEET MY FAMILY

Meet my father, Mr. Suresh. We sometimes go to fetch her from the hospital. They both go to college. This is my mother, Mrs. Mina Suresh. He works with the postal department. I think he is very spoilt and always gets his way. This is my sister Mira and my cousin Trisha she works as a staff nurse in a large hospital. However, I think he is cute too. I love going to the head post office with him to see the newest stamps. My brother is the youngest in the family.

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