

PGDBM / MBA 2ND SEMESTER Examination 2013
PAPER : V
(HUMAN RESOURCE MANAGEMENT)

Time: 3 Hrs

Full Marks: 80

1. Answer the following questions : 2×5 = 10
- (a) Define Human Resource Management.
 - (b) What is Job description?
 - (c) State any two external sources of recruitment.
 - (d) What is Performance Appraisal?
 - (e) State any two act which provides social security to the employees of company.
2. Answer any three questions from the following 4×3 = 12
- (a) What is the 'Hot-Stove Rule' for disciplinary action?
 - (b) What is the 'Kaizen' technique of quality improvement?
 - (c) What is internal sources of recruitment? Explain any two internal sources of recruitment.
 - (d) Explain 360 degree appraisal method.
 - (e) Explain 'Time Wage Payment' system.

3. Answer any three questions from the following

6×3 = 18

- (a) What are the obstacles in the healthy growth of industrial relations?
- (b) What is grievance handling procedure? Explain the steps involved in grievance handling.
- (c) Explain any three current trends in HRM.
- (d) Explain the managerial functions of H. R. managers.
- (e) State the advantages and limitations of H. R. planning.

4. Answer any four questions from the following

10×4 = 40

- (a) What is selection? Discuss the steps involved in selection procedure.
- (b) What is career planning process? Discuss different steps involved in career planning process.
- (c) What is job evaluation? Explain any two methods of job evaluation.
- (d) Why do we need a induction programme in an organization? Explain different types of induction programmes.
- (e) Why do we need performance appraisal in an organization? Explain two traditional methods and two modern methods of performance appraisal.
- (f) What is empowerment? What are its facilitators and barriers?

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